

REQUEST FOR A COOPERATIVE REVIEW



Please submit this document to Democratic Support once complete.

The request will be submitted to the Co-operative Scrutiny Board for consideration against the approval criteria and you will be notified of its success. If the Board approve the request for a Co-operative Review on the subject matter below then a project plan will be completed and you may be asked for further information.

What is the name of the review?	Council Tax (Attachment of Earnings)
Please provide a brief outline of the subject and scope of the review?	A review is required to assess the financial impact on people in employment and those receiving welfare benefits of going into debt in order to pay Council Tax arrears and the issuing of a Council Tax Attachment of Earnings via a Magistrates' Liability Order; the review will also consider the financial impact on the Council.
Please outline the reasons as to why you believe a review needs to take place?	The review is required to better understand the financial impact of non-payment of Council Tax on both residents and the Council.
What will the review attempt to achieve?	<p>The review will –</p> <ul style="list-style-type: none"> • clarify the financial impact on both working residents and residents receiving benefits of the non-payment of Council Tax and the issuing of Council Tax Attachment of Earnings Order; • look at ways of addressing the negative impact of Council Tax arrears; • clarify the support that the Council provides and also the voluntary sector; • clarify the financial impact of non-payment of Council Tax and associated legal and administrative costs.
Who will benefit from the review?	Residents, Councillors and the Council.
How long do you think the review might take?	It is anticipated that the review will take one day.
When do you think the review should commence and why?	The review will be held on 15 November 2013 (the Welfare Reforms will have been implanted for six months and will provide sufficient evidence in order to undertake the review).

When do you think the review should be completed by and why?	The review will be completed by November 2013.
Review requested by?	The Cooperative Scrutiny Board.